

NOTICE INVITING TENDER

Ref No. NB.LKO/ 145908/ Taxi Hiring/ 2025-2026 Dated: 14 February 2025

To,

M/s

Dear Sir/s,

Tender for providing Taxi Hiring Services at National Bank Staff College (NBSC), Lucknow from 01.04.2025 to 31.03.2026.

National Bank for Agriculture and Rural Development (NABARD), is a body corporate established under the National Bank for Agriculture and Rural Development Act, 1981 having its Head Office at Plot No. C-24, Block 'G', Bandra-Kurla Complex, Bandra (East), Lucknow- 400051 and Regional Offices (ROs) / Training Establishments (TEs) in different cities across the country.

NABARD invites sealed tenders for one of its Training Establishments namely National Bank Staff College (hereinafter referred to as “NBSC”) situated at Sector- H, LDA Colony, Kanpur Road, Lucknow “**FOR HIRING OF CARS**” under the Two-bid system from our eligible vendors, for providing Taxi services at NBSC, Lucknow. The estimated amount of service is Rs.25, 00,000/- per annum.

1. Sealed tenders are invited in two separate covers – Part-I (Technical Bid) and Part-II (Financial Bid) for an Empanelment of Car Rental Agencies and Hiring of Car at NBSC, Lucknow and should be addressed to Principal – NBSC, Sector-H, LDA Colony Kanpur Road Lucknow. The financial bid shall not have any corrections/ omissions in figures/ words, otherwise the same will be treated as an invalid offer/ tender. Both the sealed bid documents shall be submitted in one big envelope with proper superscription on these envelopes in the tender box; kept at the DPSP, First Floor, NBSC, Lucknow in the tender box. The last date of submission is 7th March 2025 up to 14:00 Hrs.
2. A complete set of the Tender Documents/ Instructions for two bid systems can be accessed online on the Government CPP portal, NABARD, and NBSC website. The tender document is accessible free of cost to the vendors registered on the CPP portal or accessing the NABARD website. There is no need to submit any EMD (Earnest Deposit) amount for MSE registered vendor/consultant/agency. As this is a critical activity, the Startups (without meeting PQ criteria) are not permitted to participate in the tender process. The last date for submission/receipt of tender(s) is 07th March 2025 till 1400 Hrs. The tender documents may be submitted at DPSP - NBSC, Sector-H, LDA Colony Kanpur Road Lucknow.
3. The Part I (Technical Bid) of the tender documents will be opened by the Tender / Local Purchase Committee in the presence of tenderers or their authorized representatives who wish to be present on the same day i.e. 07th March 2025 at 1600 Hrs. in the Office of NBSC, Lucknow. In case, of any holiday on the day of opening, the tenders will be opened on the next working day at the same time, but the tender box will be sealed on the same day and time, as scheduled above
4. Instructions regarding the Technical Bid, Financial Bid, submission process, and description & scope of supply and the services required have been elaborated in

the Terms and Conditions of the tender and other parts of the tender document.

5. It must be noted that only those Bidders who are willing to enter into an Integrity Pact (IP) with the Bank at every stage of bidding, will be eligible to participate in the bidding process. The tenderer must implement Integrity Pact (IP) in the prescribed format (Annexure VI) in all phases of the contract.
6. Tenders must be submitted not later than 1400 Hrs on 07th March 2025. Tenders received after stipulated date and time shall not be entertained.
7. The Technical Bids will be opened on 07th March 2025 at 1600 Hrs at NBSC Conference Hall, Lucknow – 226012 in presence of the interested bidders who choose to be present or in any eventuality, on the date and time as decided by NABARD. All the bidders are advised in their own interest to be present on the specified date. No separate intimation will be given in this regard. Please note, not more than two representatives from each bidder shall be entertained. The representative has to furnish an authorization letter from the respective bidder on their letterhead for participating in the technical bid opening.
8. The Financial Bid shall be opened at a later date after detailed evaluation of the technical bid. The date of opening of Financial Bid shall be intimated separately to the technically qualified bidders only.
9. The Financial Bid should not contain any conditions whatsoever and any such conditional bids received shall be rejected.
10. NABARD does not bind itself to accept the lowest bid (L1).
11. The decision of the bank shall be final and binding with regard to technical and financial bids process.
12. The tender will be rejected, if any bidder proposes any deviation from the prescribed technical criteria requirement.
13. The bids shall remain valid and open for acceptance for 3 months from the date of opening of price/ financial bid.
14. All documents that comprise the offer should be signed and sealed by the firm, as a token of acceptance to the terms and conditions specified in the tender.
15. NABARD reserves the right to accept or reject any /all tenders in part or whole of any firm / firms without assigning any reasons whatsoever. The decision of the Bank in this regard shall be final. In the event of intending tenderers fail to satisfy the bank, the bank reserved the right to reject the tender.
16. NABARD reserves right to change/modify/amend any or all provisions of the tender document. Such revision/amendment or corrigendum/addendum, if any, will be made available on NABARD's e-Procurement portal, NABARD's and NBSCs website only.
17. Before quoting the rates, the bidder should read the tender document carefully. Tenderers are advised to visit the office/sites, survey the prevailing conditions to get a better understanding of the nature and scope of work and obtain clarifications, if

necessary, from NBSC, Lucknow before quoting the rates.

18. The Contract will start from the date of issue of work order with a provision of review of rates on completion of each year. The contract may be renewed for two more years (one year at each time), if services are found satisfactory as per mutual agreed terms and conditions. The renewal shall be on sole discretion of NBSC, Lucknow.
19. Instructions regarding Technical Bid, Price Bid, submission process and description & scope of works and the services required have been elaborated in the Terms and Conditions of the tender and other parts of the tender document.
20. Earnest Money Deposit (EMD) of ₹50,000/- (Rupees Fifty Thousand Only) is to be deposited through NEFT/RTGS as per details given below.

Payee Name	:	NABARD
Current Account No	:	NABADMN07
Name of the Bank	:	NABARD
IFSC Code	:	NBRD0000002

21. After depositing the EMD amount, the tenderers are advised to send an email to dpasp.nbsc@nabard.org with the details of the transaction (UTR No.) and enclose the copy of the transaction on report in the technical bid. Tender without EMD shall be rejected. However, MSMEs as defined in MSME Procurement Policy issued by GoI are exempted from submitting the EMD, a copy of the registration certificate needs to be enclosed with the Technical Bid.
22. A Pre-Bid meeting is scheduled to be held **24 February 2025 at 11:00** Hrs in the Conference Hall on the Ground Floor of NBSC, Lucknow, Sector- H LDA Kanpur Road Lucknow The clarifications being sought in the pre- bid meeting should be submitted in writing at least 2 Working days prior to **the date of pre-bid meeting by email on dpasp.nbsc@nabard.org** All the clarifications of the pre-bid meeting will be part of tender and will be updated and uploaded on NABARD website.
23. NBSC Lucknow will disqualify from the tender process, all bidders who do not sign the Integrity Pact or violate its provisions or not submitted as per format.
24. **Security Deposit:** Interest free security deposit of ₹ 2,00,000/- only shall be deposited with the Bank by successful L 1 bidders within 15 days of award of work and which is net of EMD shall be refunded after 60 days from the expiry of the satisfactory contract period and will not bear any interest. Any loss to the Bank shall be made good from this amount. The Security Deposit will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work/service.
25. The Price/ Financial Bid should not contain any conditions whatsoever and any such conditional bids received shall be rejected.
26. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.

27. NBSC, Lucknow does not bind itself to accept the lowest bid (L1). NBSC, Lucknow reserves the right to accept or reject any /all tender/s in part or whole of any firm/firm without assigning any reasons whatsoever.
28. The decision of the Bank shall be final and binding with regard to technical and price bids. The tender will be rejected, if any bidder proposes any deviation from the prescribed technical criteria requirement.
29. Tenderers must ensure attachment of relevant documents, supporting the Pre-Qualification Criteria and Technical Document Sheets.
30. Any discrepancies, omissions, ambiguities in the tender documents, if any, or any doubt as to their meaning should be reported in writing to “Principal, NBSC Sector-H LDA Colony Kanpur Road Lucknow.” who will review the queries and if information sought is not clearly indicated or specified, NBSC, Lucknow will issue clarifications to all the tenderers which will become part of the Tender Document. NBSC, Lucknow will not be responsible if the discrepancies, omissions, ambiguities in the tender documents or any doubts as to their meaning are not brought to the notice of NBSC, Lucknow before three working days prior to the last date of submission of the tender.
31. The successful bidder shall execute an ‘Articles of Agreement’ of work contract with NBSC in accordance with the standard / prescribed format (Annexure V) enclosed within 15 days from the date of acceptance of the offer failing which the bidder’s EMD may stand forfeited.

Sd/-

Jayant Vishnu
Deputy General Manager